



**CENTRE FOR THE STUDY OF HUMAN RIGHTS (CSHR)
UNIVERSITY OF COLOMBO**

VACANCIES

CONSULTANT –PART TIME ASSIGNMENT

Applications are called for the above assignment to engage in writing winning project proposals from applicants who have a sound academic and professional background in Human Rights and previous experience in writing project proposals.

Requirements:

- Master's degree from a recognised university in a related field (human rights/law/social sciences)
- Excellent English language and Computer skills.

SECRETARY – FULL TIME

Requirements:

- O/L or /and A/L and Secretarial qualifications from a recognised institution. Should be excellent in Written and Spoken English
- A good knowledge of Computer Packages, especially Microsoft Office.
- 5 years experience in secretarial work

PROJECT ASSISTANT –FULL TIME

Requirements:

- GCE(A/L) or a Bachelor's Degree
- One year working experience
- Working experience in Human Rights related projects preferable
- Fluency in Sinhala, Tamil (preferable) and English

Applications will be sent on or before **7th December 2018** to the following address or email with a recent CV and a recommendation letter.

The Director

Centre for the Study of Human Rights, University of Colombo
94 Kumaratunga Munidasa Mawatha, Colombo 3

cshr.humanrightscentre@gmail.com