

DIPLOMA IN HUMAN RIGHTS BASED POLICING BY - LAWS 2015

PART I - General

1. These By - Laws shall be cited as the Diploma in Human Rights Based Policing (herein after referred to as the Diploma) By-Laws No 10 of 2015, 2017
2. Any person who has duly registered in the manner prescribed in these By-Laws and who has successfully completed the course of study and examinations prescribed shall be awarded the Diploma in Human Rights Based Policing, provided that she/he has fulfilled all the requirements of these By-Laws and other rules and regulations of the University.
3. i. The Department of Police should submit the applications of nominees to the programme leading to the Diploma (in response to a notice by the Registrar) in the prescribed form furnishing their qualifications and other information required for undertaking this programme.
- ii. Applications received shall be referred to the Coordinator of the programme. The Coordinator will refer them to a Selection Committee appointed by the Faculty Board on the recommendation of the Academic Committee, having examined the applications for necessary initial qualifications. The final list of candidates to be enrolled shall be recommended by the Selection Committee to the Faculty Board / Senate.
- iii. A person whose application for registration for the programme leading to the Diploma is accepted by the university shall be required to pay to the university the registration, tuition and other fees specified in Schedule II. However the Council may on the recommendation of the Centre and the Faculty Board, vary such fees from time to time.
- iv. On payment of the prescribed fees, a person shall be registered as a student for the programme leading to the Diploma. Such registration shall be valid for a period of twelve months from the date of commencement of the programme.
- v. A candidate who does not successfully complete the course of study within the prescribed period may apply for re-registration. Such a person shall be permitted to re-register at the discretion of the Faculty (if the programme is offered by the Faculty in the year in which she/he makes such an application). However, she/he shall have to pay to the university the prescribed fees including the tuition fee again.
- vi. The University shall not repay or refund to any person any fees paid on any ground, whatsoever, except under the circumstances arising in terms of paragraph vii below.
- vii. If in a given year, the number of candidates registered for the programme is not sufficient in the opinion of the Faculty for the programme to be financially viable, the Faculty reserves the right not to conduct the programme subject to the University repaying any fees already received.
- viii. There shall be a Coordinator for the programme and she/he shall be appointed by the Faculty Board on the recommendation of the Academic Committee.

Approved by the Council

Meeting No. 526Date 16/08/2017

4. No person shall be eligible for registration for the programme of study leading to the Diploma in Human Rights based Policing unless she/he

- (a) is in the SI or higher ranks in the Police Department
- (b) is a Police Sergeant with minimum 8 years of experience

PART II

Instruction and Examination

5. i. The programme of study leading to the Diploma shall be of twelve months duration. A mid year open book examination shall be held within the first six months after the commencement of the programme. However, the Faculty shall, in exceptional circumstances, vary this period with the prior approval of the Senate.
- ii. A candidate will be required to make a presentation on his/ her proposed individual project on a topic relevant to the course within six months from the commencement of the course. He/ she should also make a presentation after the completion of his/ her individual project and submit a duly completed workbook at the end of the academic year for the evaluation. Such presentations and completed workbook shall be evaluated by a panel recommended by the Academic Committee of the CSHR and appointed by the Faculty Board.
- iii. The programme of study shall consist of five modules. The learning and instructional activities of the programme will take different forms such as lectures, seminars and workshops as prescribed in Schedule I to these By-Laws. The Senate on the recommendation of the Faculty Board and the Academic Committee of the CSHR has the authority to vary, amend, repeal, add to or reduce the title, syllabus, course code and credit values of the Course Modules from time to time. Due notice of these changes shall be given to the candidates.
- iv. Evaluation method of the candidates is prescribed in Schedule II to these by Laws.
- v. The grading system for the Diploma is prescribed in Schedule III of these By-Laws.
- vi. The medium of instruction and examination for the Diploma shall be Sinhala and Tamil
6. A Board of Examiners shall be constituted by the Senate on the recommendation of the Academic Committee and the Faculty Board, for the conduct of the mid year Examination.
7. i. A candidate shall take the mid year open book examination for the Diploma on the first occasion on which the examination is held after the completion of the programme of study for which she/he is registered unless:
- (a) She/ he has submitted a medical certificate which has been accepted by the Senate; or
 - (b) She/ he has established to the satisfaction of the Senate that there is adequate reason for being allowed to postpone sitting for the examination.

- ii. A candidate shall make his/ her mid year presentation on the individual project plan and the completed individual project report together with the duly completed workbook on the first occasion in which they are supposed to present and submit the same unless:
 - (a) She/ he has submitted a medical certificate which has been accepted by the Senate; or
 - (b) She/ he has established to the satisfaction of the Senate that there is adequate reason for being allowed to postpone.
 - iii. A candidate shall not sit for the mid year open book examination on more than two (2) occasions, and in computing the total number of occasions there shall be taken into account any occasions on which she/he is deemed to have taken the Examination in terms of clause (iv) of By-Law 7.
 - iv. A candidate shall not have the opportunity of making the mid year presentation on the individual project plan, or submitting the individual project report or duly completed workbook on more than two occasions and in computing the total number of occasions there shall be taken into account any occasions on which she/he is deemed to have made the presentations and submitted the individual project report and duly completed workbook in terms of clause (ii) of By-Law 7 in computing the total number of occasions on which a candidate is eligible to take the examination.
8. i. A candidate who has passed the examination leading to the Diploma may be awarded a Distinction pass if, she/he obtains an average mark of not less than 75%.
 - ii. A candidate who has passed the examination leading to the Diploma may be awarded a Merit pass if, she/he obtains an average mark of not less than 65%.
 - iii. A candidate shall be eligible for the award of a Distinction Pass or a Merit Pass only when she/he sits for the mid year open book examination and submits the completed individual project report and submits the duly completed workbook on the first occasion on which she/he is qualified to do so unless the Senate determines that she/he is eligible for the award although she/he took the mid year open book examination and submitted the individual project report and duly completed workbook at a subsequent occasion.
 - iv. A candidate shall not be awarded the Diploma unless she /he submitted the completed individual project report although she /he has obtained the pass mark from the other evaluation components as required by Schedule II.

PART III Interpretation

9. In these By-Laws, unless the context otherwise requires, "Council" means the Council of the University of Colombo constituted under the Universities Act No.16 of 1978 (as amended), "Senate" means the Senate of the University of Colombo constituted under the Universities Act No.16 of 1978 (as amended), "Faculty" means the Faculty of Law, University of Colombo and the "Centre" means the Centre for the Study of Human Rights established by the University Council of the University of Colombo, "Faculty Board" means the Board of the Faculty of Law and "Academic Committee" means the Academic Committee of the CSHR.

10. Any question regarding the interpretation of these By-Laws shall be referred to the Council whose decision thereon shall be final.

SCHEDULE I

Syllabus on Diploma in Human Rights Based Policing - 2015/ 2016

Course contents

01. Enhancing human rights protections Lectures (L) (4 Credits)

1.1 EHRP (L) 1- Human rights, human dignity and other basic concepts

1.2 EHRP (L) 2- Human rights and Fundamental Rights in Sri Lankan context

1.3 EHRP (L) 3- Applicability of human rights for Police duties

1.4 EHRP (L) 4- Torture and improper use of force I (Laws relevant to torture and improper use of force, conventional obligations, acts of parliament, Police Ordinance and regulations)

1.5 EHRP (L) 5- Torture and improper use of force II (Consequences of breaching the conventional and legal obligations and State accountability, redress mechanisms)

02. Enhancing human rights protections Seminars (S) (6 Credits)

2.1 EHRP (S) 1- Introducing the workbook

2.2 EHRP (S) 2- Role of the police-Overview

2.3 EHRP (S) 3- Analyzing the situational factors

2.4 EHRP (S) 4- Situational Assessment (Identifying problems, developing tools and designing a project)

2.5 EHRP (S) 5- Developing skills for implementation of the designed project (strategic planning)

2.6 EHRP (S) 6- Monitoring and evaluation and learning the lessons

03. EHRP Workshop (2 Credits)

04. Enhancing Professionalism (EP) Workshops (4 Credits)

4.1 EP 1- Communication skills

4.2 EP 2-Stress Management

4.3 EP 3-Mediation skills

4.4 EP 4- Respectability, dignity, leadership and professionalism

05. Special Topics (ST) Lectures (6 Credits)

5.1 ST 1-Gender based violence

5.2 ST 2-Child abuse

5.3 ST 3-Rehabilitation

5.4 ST 4-Drug addicts

5.5 ST 5-Citizenship

06. Enhancing human rights protections Individual Project (8 Credits)

SCHEDULE II**Evaluation method**

Mid-year presentation on the individual project plan	10 marks
Completion of workbook and year end individual project report	35 marks
Open book test	15 marks
EHRP Lecture assessments	10 marks
ST Assignment	20 marks
Participation for EP workshops	10 marks
Total	100 marks

SCHEDULE III**GRADING SYSTEM**

75 - 100 Marks	:	Distinction	(Pass)
65 - 74	:	Merit	(Pass)
50 - 64	:	Ordinary	(Pass)
00 - 49	:	Fail	(Fail)

SCHEDULE IV**Fees**

Registration Fee	:	Rs.1000/-
Tuition Fee	:	Rs.60,000/-